

**PS 240** **PS 260**

Type: 23240

Type: 23260

**PS 380** **PS 420**

Type: 23380

Type: 23420

**PaperSAFE®**



**DAHLE®**



## en Instructions



### IMPORTANT!

Read the operating and safety instructions BEFORE placing the document shredder into operation.



You must follow the instructions. Keep the operating instructions in a safe place ready for later use.

Maximum number of sheets that are shredded in one pass under the following conditions: New cutting rollers, oiled if needed, cold motor, power supply with nominal voltage and nominal frequency (230V/50 Hz; 120V/60Hz). Deviations may result in reduced sheet processing and increased operating noises. The sheets are fed centrally and lengthwise at a 90 degree angle. The performance in terms of sheets can also vary depending on the paper properties and input.

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## 1.1 Intended use, warranty

The document shredder is intended to be used for shredding paper.

Depending on the model variant, a small amount of the following materials can also be shredded:

- CDs/DVDs, bank cards and credit cards (see technical data).
- The normal staples and paper clips found in paper documents (exception: security level P6 and P7 devices).

Wear, damage due to improper use or unauthorised modifications and repairs are not covered by the warranty or the guarantee.

The document shredder was designed for private use and for use in normal office environments.

The following conditions apply to the performance in terms of sheets listed under technical data:

## 1.2 Safety instructions

- Do not place the device near a source of heat.
- Store, transport and operate the device in an upright position only.
- Only use liquids and gases on the device that comply with DAHLE guidelines.
- Do not open up the device. Risk of electric shock.
- Only operate the device in closed spaces, at temperatures of between 10 °C and 25 °C (50 °F to 77 °F) and at a non-condensing humidity of between 15 % and 95 %.
- Ensure that the building installation has short-circuit protection: max. 16A(US max. 20A).
- Do not operate the document shredder without inserting documents.
- The device is not intended for use by persons (including children) with restricted physical, sensory or mental capabilities or a lack of experience and knowledge, unless they are working under supervision or receive detailed instruction about how to use the device from a person who is responsible for safety.

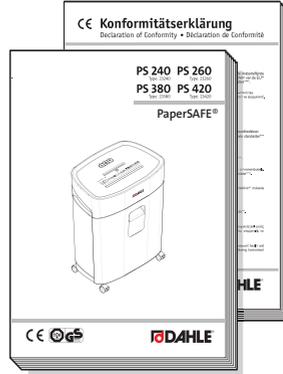
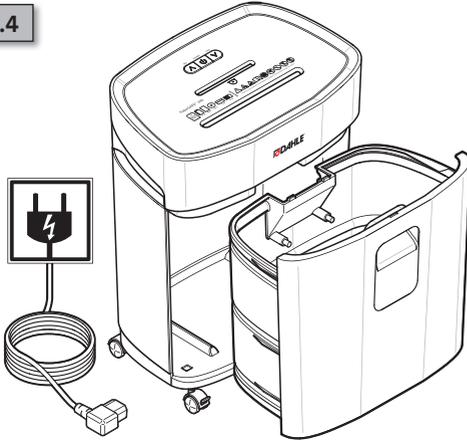


Dispose of the document shredder properly in an environmentally friendly way at an authorised collection point. Do not dispose of any parts of the document shredder or packaging in domestic waste.

**1.3 Key to pictograms**

|   |   |  |
|---|---|--|
|  Important information  |  Do not expose to moisture   |  CD/DVD strip cut   |
|  User information/safety instructions   |  This document shredder is not intended to be used by children (the product is not a toy).               |  Card - cross cut   |
|  WARNING  |  Do not touch the paper feed with your hands.  |  Weight   |
|  CAUTION! Risk of electric shock.   |  Do not allow items of clothing to come into contact with the paper feed.                                |  The power plug is used to disconnect the power supply.   |
|  WARNING, moving parts<br>This equipment is not intended for use by children. Avoid touching the media feed opening with the hands, clothing or hair. Unplug this equipment when not in use for an extended period of time, hazardous moving parts in this equipment, keep body parts away from moving parts. |  Do not allow your hair to come into contact with the paper feed.  |  The mains socket must be easily accessible at all times.   |
|  ATTENTION, sharp edges.<br>Do not touch.   |  Keep spray cans away from the device.   |  How to use   |
|  Do not use near caustic substances.  |  Remove paper clips and staples before shredding.  |  Document shredder on standby   |
|  Place the device in a stable position on the floor, leaving a gap of 100 mm to the wall, ensure no heat can accumulate, engage brake mechanisms (depending on type)  |  Do not insert any diskettes.  |  Document shredder in operation   |
|  Do not use near inflammable liquids or gases.  |  Always wear safety goggles when destroying CDs/DVDs!   |  Automatic shut-down!  |
|  Automatic start-up   |  Disconnect the document shredder from the electrical power supply before performing maintenance work. |  The document shredder will switch off automatically to cool down if used for a long time and /or if overloaded |
|   |  Technical specifications - Subject to technical modifications.  |  Maintenance instructions / troubleshooting   |
|   |  Noise level when operated without shredding documents   |  Container full   |
|   |  Intake speed  |  Possible malfunctions  |
|   |  Paper - cross cut   |  Automatic switch-off when housing is open  |

1.4



1.4.1



1.5

| Type           | mm / in          | DIN 66399       | max. 70/80 g 16/20 lb | kg/lb        | (m/min / f/m) | (dB(A)) |
|----------------|------------------|-----------------|-----------------------|--------------|---------------|---------|
| 23240 / PS 240 | 4x12 / 3/19x1/2  | P-4/F-1/T-4/E-3 | 10                    | 9 / 19,84    | 2,0 / 6,6     | <65     |
| 23260 / PS 260 | 4x12 / 3/19x1/2  | P-4/F-1/T-4/E-3 | 12                    | 10,5 / 23,15 | 2,0 / 6,6     | <60     |
| 23380 / PS 380 | 4x12 / 3/19x1/2  | P-4/F-1/T-4/E-3 | 15                    | 13 / 28,66   | 2,0 / 6,6     | <60     |
| 23420 / PS 420 | 2x15 / 1/13x9/16 | P-5/F-2/T-5/E-4 | 10                    | 13 / 28,66   | 1,8 / 5,9     | <60     |

**DIN 66399**  
0-1

max 1

110-120VAC / 50-60 Hz  
220-240VAC / 50-60 Hz

**DIN 66399**  
max 1

mm / in

25l  
5.5gal

2



2.1



2.2



Document Shredder  
Type  
Product-Code

110-120 VAC  
50-60 Hz

**DAHLE**<sup>®</sup>

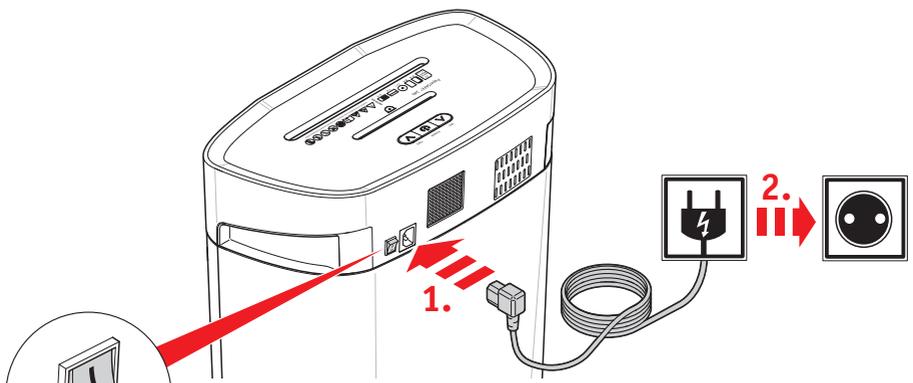
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Type  
Product-Code

220-240 VAC  
50-60 Hz

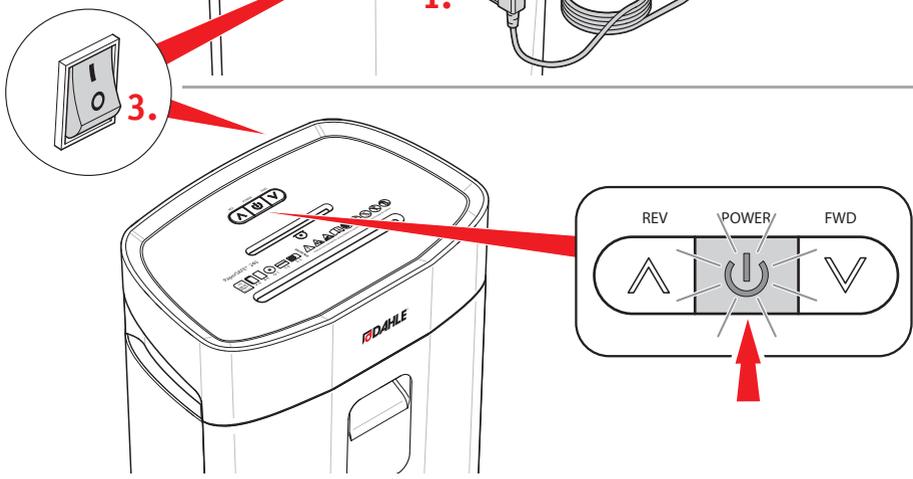
**DAHLE**<sup>®</sup>



2.3



2.4



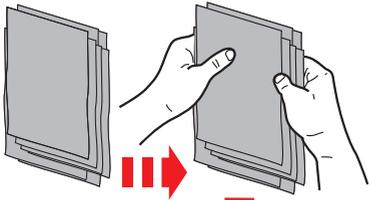
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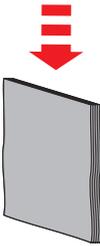
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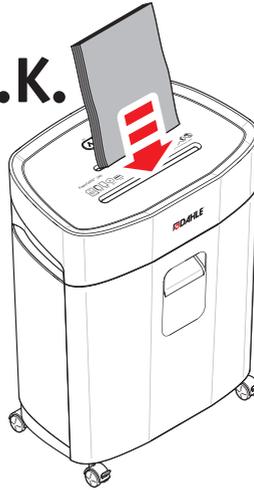
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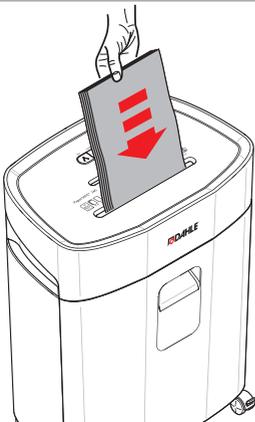
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O.K.

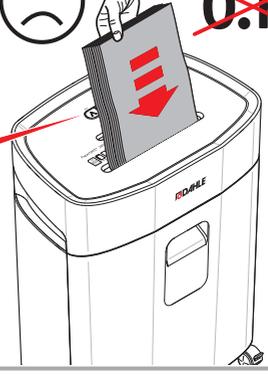
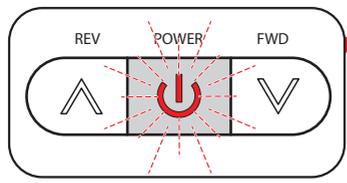


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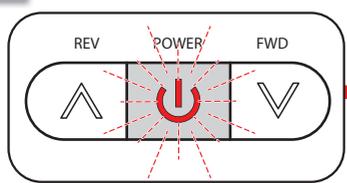




2.8



2.9

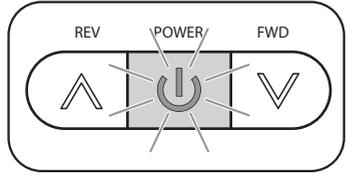


1.

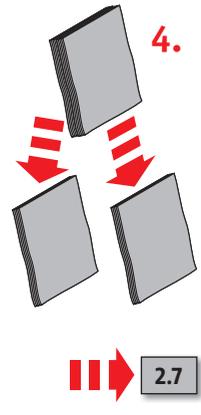


2.

3 Sek.



3.



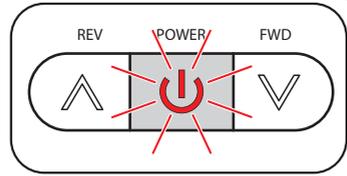
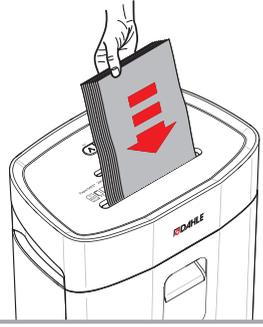
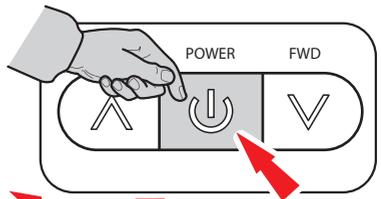
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2.7

2.10



~~O.K.~~



2.7

2



2.11



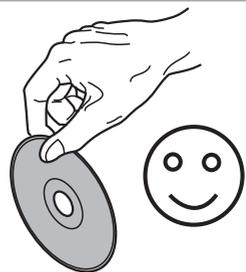
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O.K.

CD/DVD



O.K.



~~O.K.~~



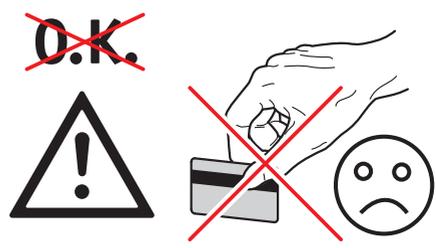
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max. 1

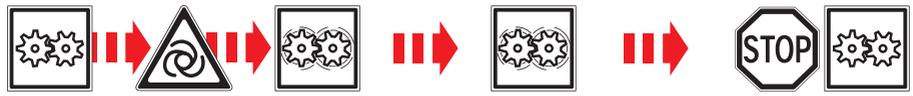


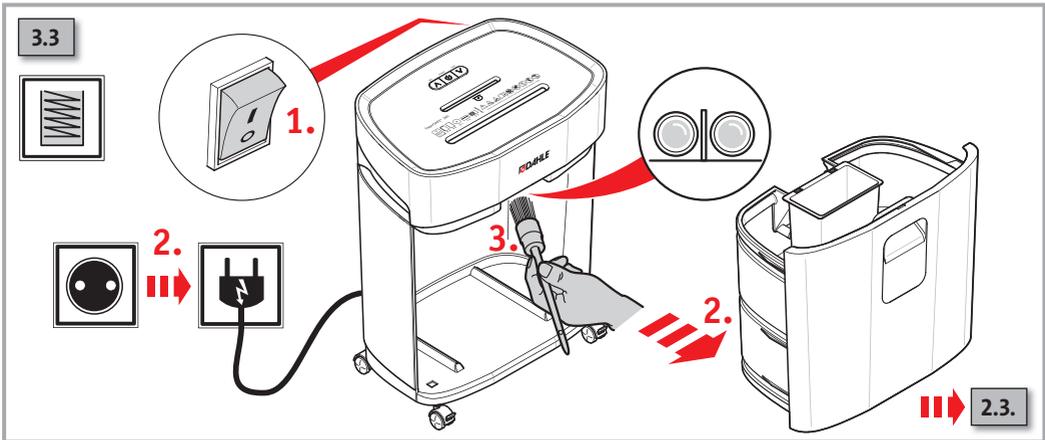
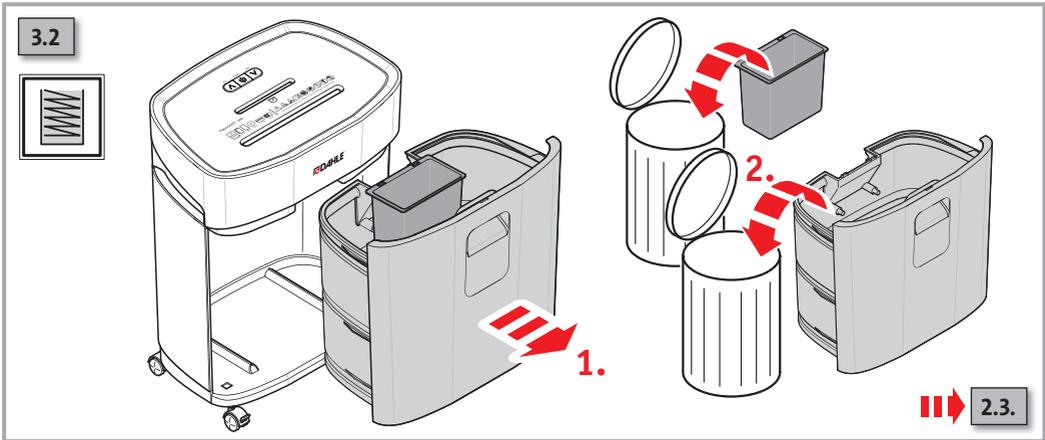
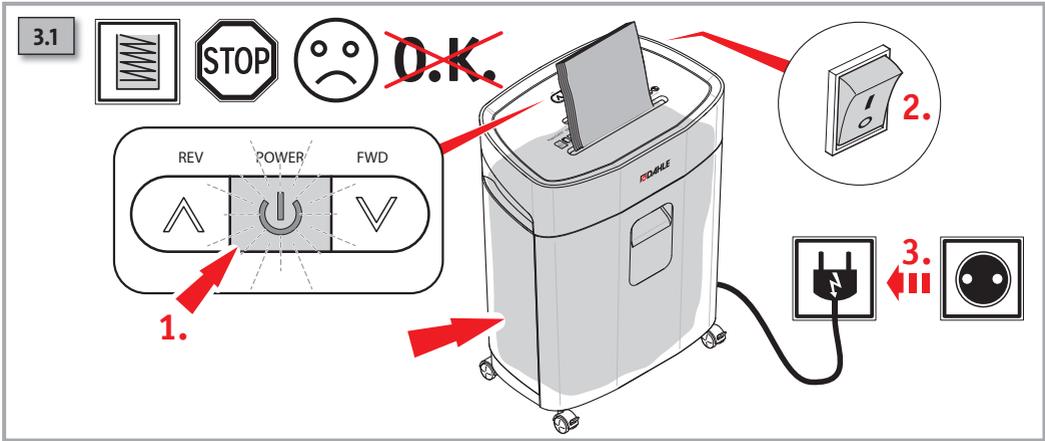


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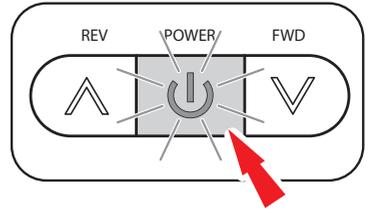
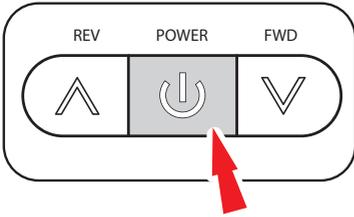
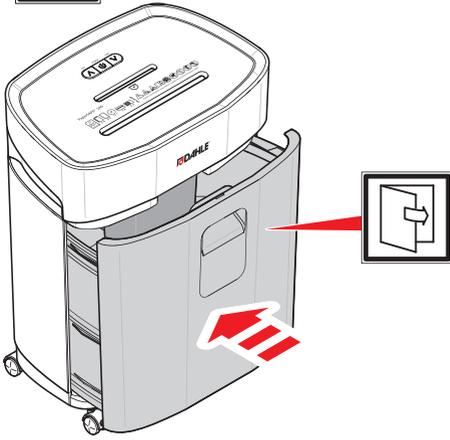
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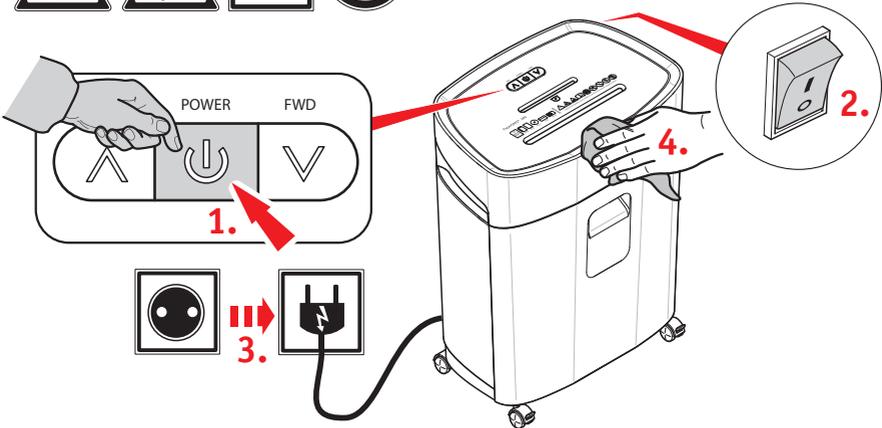
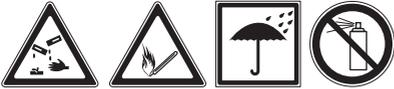




3.4



3.5





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